YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	MILLAT COLLEGE
• Name of the Head of the institution	Prof.Md. Iftekhar Ahmad
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8544513341
• Mobile No:	9431403130
• Registered e-mail	pmcdbg@gmail.com
• Alternate e-mail	mcl@lnmu.ac.in
• Address	BIBI PAKAR , LAHERIASARAI
• City/Town	DARBHANGA
• State/UT	Bihar
• Pin Code	846004
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

	• Name of the Affiliating University	**Lalit Narayan Mithila University**
	• Name of the IQAC Coordinator	**Dr. Abdus Salam Jeelani**
	• Phone No.	**9319042997**
	• Alternate phone No.	**9319042997**
	• Mobile	**9319042997**
	• IQAC e-mail address	**iqacmillatcollege@gmail.com**
	• Alternate e-mail address	**jeelani74@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		https://www.millatcollege.ac.in/facilities-and-services/wi-fi/approval/aqar/
4.Whether Academic Calendar prepared during the year?		**No**
	• if yes, whether it is uploaded in the Institutional website Web link:	https://www.millatcollege.ac.in/academics/academic-calendar/
5.Accreditation Details		

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.13**	**2014**	**24/08/2014**	**23/09/2019**

6.Date of Establishment of IQAC	**10/04/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**3**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Regular meeting of Internal Quality Assurance Cell (IQAC) • Initiative steps taken for the effective implementation of NEP-2020. •Use of technology and regional languages as medium of education in higher education to utilize the 100% knowledge capital of the country to bring quality and integrity into the education system. •Students Satisfaction Survey conducted and Feedback collected, analysed and used to provide upward mobility to students and help them attain higher education and more livelihood opportunities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
More activities to develop incubation to develop start-up ecosystem by Career Counseling and Placement Cell for Students welfare schemes.	IQAC Organized Entrepreneurship Awareness Programme for Students to equip them with skill required for employability as well as creating opportunities for employment for their peer groups to develop start-up ecosystem by Career Counseling and Placement Cell for Students Welfare Scheme. Faculty Development Programs continued for training Faculty Members for their Career enhancement and in order to be able to teach students innovatively.
The Alumni Association is planning to register its Alumni to get them involved in the academic and professional development of the College.	The Alumni Association held regular meeting. The Alumni Association register its Alumni from its diverse background and experiences in education, vocational education and entrepreneurship and got them involved in the academic and professional development of the College through inter-disciplinary and multidisciplinary actions carried out.
College Office automation and management information system	The College office and its management is fully automated utilizing latest information technology soft-wares and hardware ICT tools for its smooth functioning

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	17/12/2022

15.Multidisciplinary / interdisciplinary

1. The very idea is being incorporated that all branches of creative human Endeavour including mathematics, science, professional and soft skills considered 'art' with distinctly Indian Origin required towards Multidisciplinary/Interdisciplinary as exactly the education of the 21st century following a long tradition of holistic and multidisciplinary learning from universities such as Takshashila and Nalanda combining extensive Indian literatures and subjects across fields and describing and preserving Ancient Indian literary works such as Banabhatta's Kadambari: a good education as knowledge of the 64 'arts' and 'Kalaas'.

2. For the assessments and implementing approaches in Undergraduate, Graduate and Post Graduation, the College started start-ups to integrate the humanities and arts with Science, Technology, Engineering and Mathematics (STEM) having consistently exhibited positive learning outcomes increased creativity and innovation, critical thinking, higher order thinking, capacity building independent problem solving abilities, teamwork, communication skills, more in-depth learning and mastery of curricula across fields, increase in moral boosting and social awareness besides general attitude in enjoyment of learning. Research and Development improved and enhanced through holistic and multidisciplinary education approach undertaken by the College.

3. A holistic and multidisciplinary curricula aimed to develop all capacities of human beings's intellectual, aesthetic, social, physical, emotional and moral in an integrated manner including credit based courses in the areas of community engagement and service to develop well-rounded individuals possessing critical 21st century capacities across wide spectrum of the arts, humanities, sciences, languages, social sciences, professional and technical as well as vocational fields; an ethic of social engagement:soft skills such as communication, discussion and debate with rigorous specialization in a chosen field or fields.

4. The College formulated an imaginative framework and flexible curricular structures to enable students to become creative combinations of disciplines for programme of studies with multiple entry and exit points offering in the pipeline to remove currently prevalent rigid boundaries, and to create lifelong learning process. The various programs of studies in the College across its departments aimed at providing rigorous research based specialization that enhances further opportunities for multidisciplinary work with academic, industry and government. Departments of Languages, Literature, Psychology, Philosophy, Sociology, Mathematics, Physics, Chemistry, Botany, Zoology, Economics, Home Science, Political Science, Accounts and Finance set for a multidisciplinary, stimulating Indian value-based education that the College facilitated the environment for.

5. The College is focused on research and innovation by setting up Start-up incubation centers/Department Centers/Cell in frontier fields of research and technology enabled development centers/Cell. More academic and industry participation and interdisciplinary research continued with included social sciences and humanities research. The College indulges in developing specific hand holding mechanism and competitive attitude for inculcating innovation and active culture across the College, research laboratory collaborating with other centres of excellence in research and development in the country and abroad.

16.Academic bank of credits (ABC):

1. The College under the guidelines of Government of India, National Education Policy-2020 aims to enable students facilitated across the various departments of the College with the "Academic Bank of Credits"(ABC) system for undertaking/pursuing their pursuit for knowledge economy to pick and modify their educational strategies, connect with diverse disciplines and help them in achieving the proper foundations as building blocks for their career goals fulfilling the requirement of Academic Bank of Credits as proposed in NEP-2020

2. The College does intend and facilitate to register itself to permit its learners to avail the benefits of multiple entries and exit during the chosen program of studies.

3. The "Academic Bank of Credits" (ABC) is an educational digital platform to facilitate students' seamless mobility between or within degree granting Higher Education granting College through a formal system of credit recognition, credit

accumulation, credit transfers and credit redemption in order to promote distributed and flexible teaching and learning.

4. The College is focused for teachers to be provided with requisite training on pedagogical approaches for capacity building to achieve the desired learning outcomes for students. The main points taken into account are the following:

- Addressing the different learning needs of students within a classroom and college needs of differently abled students;
- Diversity of the background of students in terms of the discipline of study, the social, economic, cultural and educational background;
- The difference in the pace of learning;
- Embracing Multi-disciplinary;
- Learning mode centric pedagogy;
- Learning method-based pedagogy.
- There are four broad categories of pedagogical approaches namely: Behaviourism, Constructivism, Social Constructivism and Liberationist.

1. Behaviourism: It is toward teacher-centered learning;
2. Constructivism: It is learning through experiences and reflections as a part of constructivism theory.
3. Social Constructivism: It has two priorities: teacher guided and student centered.
4. Liberationist: Its Key feature are:

- Democracy in the Classroom
- Blended learning
- Gamification
- Computational thinking
- Experiential Learning
- Multi-literacies and discussion based teaching

5. The College seriously intends to herald a much required change in the existing higher education system and promote customized learning paths for students as proposed in the UGC Academic Bank of Credits in view of NEP-2020.

The National e-Governance Division (NeGD) of the Ministry of Electronics and Information Technology (MEITY) has created the Academic Bank of Credits (ABC) platform, which is based on the Digi locker framework and provides the ability for students to open Academic Accounts and for the College to sign up Digi locker is a flagship initiative of the Ministry of Electronics & IT (MEITY)

under the Digital India Programme that provides access to authentic digital documents in a citizen's digital document wallet.

A student could avail multiple entry and exit options in the College and opt for a tailor made degree. They could be able to study one course a year in one College and switch to another one the next year. ABC can promote and facilitate Inter College partnerships thereby elevating quality in education.

17.Skill development:

1. The College aims and make efforts to strengthen vocational education for NSQF as follows:

   - Maximum Impact skills and sectors selected.
   - Subsidized free structure to provide accessibility.
   - Skills for Women-hair, Dressing, Beauty Therapy, Teaching, Driving.
   - College administered 'Train the Teachers'.
   - Placement assistance connecting students to jobs.
   - Building pathway for local and global development.
   - Recognition of prior learning.
   - Short duration focused and modules programs.
   - Practical hands-on focus.
   - Delivery in the local language.
   - A network of Departments.
   - Full Day, Half Day or weekend Programs.
   - Full mobility between formal, Vocational Stream of education and the Job market with multi point Entry and Exit.

   2. The College under the State Government of India, Bihar intends to initiate convergence efforts across the skill ecosystem under "Skill India Mission" (SIM), and is committed to implement skill Development Scheme/Programmes offered and aided by the Central/State Government of India, Bihar to enhance skill levels of its students on pan India basis. The College intends to offer collaboration with the Department of School Education and Literacy (DOSEL) in implementing Scheme of Vocationalisation of its Education under centrally sponsored Scheme-Samaera Shiksha by aligning it with skill India Mission. Under the Scheme, the College intends to initiate NSQF Compliant Vocational Courses.

   3. The College Developed an Education System with humanistic, ethical, constitutional, universal human values of truth (Satya),

righteous conduct (ahimsa), Scientific temper, citizenship values and also like skills at its core to create students human resource of the country who are global citizen, compassionately to solve problems and have resilience.

4. i. The College has taken a unique initiative with understanding the need for designing a possible credit structure that all students take at least one vocational course before graduating.

ii. The College intends to engage the services of industry veterans and Master Crafts persons to facilitate vocational skills.

iii. The College offers its students vocational education in ODL/blended/On-campus/off campus modular modes.

iv. The College in association with NSDC intends provided facilitation to all this by designing a unified platform to manage learner enrolment.

v. The College is desirous of providing planned and skilling courses to be offered to students through online and/or distance mode.

5. The College under the leadership of its visionary Principal, following guidelines provided by the state and central Government in this direction for setting up College of Excellence in skilling ecosystem. The core functioning of the College of Excellence's focusing areas are:

- To conduct high Quality Training in specific sectors.
- To develop association between academia and industry for skill development.
- To continuously conduct Research and Development in related fields.
- To support creative and innovative proposals.
- To upgrade the College's technical capacity and information architecture.
- To establish a more innovative College base for executing programmes/projects by strengthening the existing infrastructure.
- To foster relations across Colleges/Universities.
- To create network of nearby Colleges.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

(a) The College closely observed the vision of Kautilya about

education at three outcomes as characteristics in graduates: Creation of New Knowledge, Wisdom to use the right Knowledge in right time & place for right purpose, and the skill sets to get the proper results of knowledge in real life.

It is desirable to integrate the IKS Content into the contemporary Knowledge in harmonious ways. The integration process involves the basic introduction of IKS into the curriculum taught in Indian Languages, culture, etc. IKS is not to be taught in isolation for mere preservation purpose. It should be made part of larger missions of the country like 'Swastha Bharat', 'Atma-Nirbhar Bharat Mission'. The Mission-mode IKS integrity followed by the College shall serve the purpose. Change of mode 'from Preservation to utilization' shall accomplish our goal to create Bharat as hub of emerging knowledge. Language provides light to the life. The flash of light inherited in words enlightens the Universe. This saying of an ancient Sanskrit poet shows importance of language in Bhartiya Thought followed in letter and Spirit by the College.

(b) The Millat College, A Constituent Unit of L. N. Mithila University, is situated in Darbhanga in Bihar State of India. The College is established in 1957, under the State Government of Bihar. The College offers Intermediate, Graduation and Post Graduate courses across multiple streams namely Sciences, Social Sciences, Mathematics, and Languages and taught in Indian languages, and bilingually like that of Maithili, Hindi, Urdu and English also, promoting the integration of Indian languages into College teaching at every level of its Programme of Studies. In order to help student learn these languages, there is ensured availability of high-quality learning materials in the form of workbooks, textbooks, books, magazines, videos, poems, plays, novels, etc. Besides a robust teaching pedagogy, the College is also a leader in research and innovative activities. Focus is given to activities beyond academics at the College, which is evident from its existing provided infrastructure, extracurricular activities, national & international collaborations. The placement cell at the College is varied, with recruitment options both in corporate and public sector as well as entrepreneurship.

(c) The College regularly organized Debate, Quiz, and Essay Competitions in Indian languages to promote reading, writing and speaking amongst students in Sanskrit, Prakrit, Maithili, Urdu,

Hindi, English, Classical and endangered languages for proper comprehension in these Indian languages. Sanskrit is considered the store house of knowledge. Training of students by our College on the proper understanding of Sanskrit, and Classical Indian languages like Persian, Hindi, Urdu, Prakrit, Pali preserves and enhances innovative ideas generated from Indian ancient traditional knowledge of Indian Arts and Indian Cultural base of the country.

(e) The College initiates practices a course on Introduction to Indian Knowledge System (IKS) teaching in Indian languages and culture with a view to exploring India's intellectual, scientific and artistic knowledge traditions. The course is open to all without prerequisites. Anyone from any institution or university can audit it for free access after registering with the course coordinators.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The various assessment tools pertaining to Outcome Based Education(OBE) for measuring Course Outcome include Mid-Semester and End-Semester Examinations, Tutorials, Assignments, Project Work, Labs, Presentations, Employer/Alumni Feedback, etc to transform its Curriculum towards OBE. These course outcomes are efforts of the College to capture and map Graduate attributes and Program Outcome Based Education in its teaching and learning practices.

The Program Educational Objective is measured through Employer satisfaction Survey (Yearly), Alumni Survey (Yearly), and Placement records. Constructive alignment is an outcome-based practical approach of the College for teaching with innovation, in which the learning outcomes that students are expected to achieve are defined before teaching tasks place. Teaching and assessment methods are then designed to best achieve those outcomes and to assess the standard at which they have achieved. It provides a flexible framework for adjusting teaching and assessment to address the attainment of those outcomes and standards. Constructive alignment is effective in designing teaching and assessment that enable students to learn, rather than to leave them guessing as to what is involved in the course of study or on what they will be assessed.

The paper highlights the importance of using constructive alignment to principles of constructive alignment to promote good quality teaching, research and deep student learning to come out with innovative ideas. It discusses the application of constructive alignment to design assessment criteria and rubric for a curricular unit underlying Outcome Based Teaching in the College.

20.Distance education/online education:

The College did recognize the acknowledgement of the National Knowledge Commission Report about the importance of Vocational Education in Country's Educational upliftment and betterment for employment prospect looking out the possibilities of offering vocational courses through ODL mode in the College. The College has intention to plan a course structured curriculum or integration of some of its existing courses with the vocational education to connect it with the mainstream education. The College expects the Government would finance 10-15 % of its total expenditure on education, technological equipments, especially vocational education so that the College is able to successfully carry out the vocational programme of study to generate and further enhance employment opportunities to its students by using technological tools needed for the development of teaching-learning activities.

The 11th Plan has focused on inclusive growth to reduce poverty and to provide an opportunity to restructure and renovate its policies. The College has recognized the role of Distance Learning with integrating it with the facilitating study centres across the institutions/universities/colleges for the vocational study successfully. It is the earnest and suggested plan of the College for using Distance Education as a significant delivery model for successfully carrying out the vocational education in the College/university degree or the possible dual degree model in collaboration with other concerned institutions. The ODL model would definitely play a pivotal and viable role in improving overall skills of manpower and human resources capital in the globalized and knowledge based economy of 21st century.

Extended Profile

1.Programme

1.1   **3**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **7474**

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2   **2745**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]()

2.3   **2673**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **19**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]()

3.2   **28**

Number of Sanctioned posts during the year

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**3**

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	**7474**

File Description	Documents
Data Template	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2745**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**2673**

File Description	Documents
Data Template	No File Uploaded

3.Academic	
3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**28**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**23**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**68,19,489**
4.3 Total number of computers on campus for academic purposes	**30**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College ensures that the curriculum development process are systematically organized what will be taught, who will be taught, and how it will be taught. Each component affects and interact with other components. What will be taught is affected by who is being taught. Methods of how content is taught are affected by who is being taught. The essential considerations in experiential education in non-formal setting are:

- **Issue / problem / need is identified**
- **Charactereistics and need for learners**
- **Changes intended for learners**
- **The relevant content**
- **Methods to accomplish intended outcomes**
- **Evaluation strategies for methods, content, and intended outcomes.**

The College ensures effective Curriculum delivery through a well-

planned and documented processes as follows:

- **Planning:** The planning phase lays the foundationfor all of the curriculum development steps.
- **The Content and Methods:** Phase II determines intended outcomes what learners will be able to do after participation in curriculum activities, the content and the method.
- **Phase III: Implementation:** In this phase, curriculum is produced, tested and revised, recruited and trained facilitators, and implemented.
- **Phase IV: Evaluation and Reporting:** In this phase, evaluation strategies are designed, reporting or documentation is prepared and the resources are secured.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Curriculum is prepared by concerned Board of Studies (BOS) consisting of members from BOS. The Curriculum is approved by Academic Council of the University and displayed on the University Website. The Constituent College of the University provides Academic Calendar and puts guidelines about dates of commencement of semester, end-semester, mid-semester examinations, offline/online examinations, oral/practical/viva-voce examinations, and holidays.

The Principal receives inputs through the Internal Quality Assurance Cell (IQAC), Department Advisory Board and Academic Coordinators. The Principal, Heads of the Department(HODs), College Academic Coordinator, Committee members, Head Cultural Activities like that of NCC and NSS discusses and prepares Academic Calendar for the College. These are then documented by IQAC for distribution to all Departments. Each Department prepares their own respective Department Academic Calendar (Time Table). The Principal holds a common meeting with all teaching and non-teaching staff before commencement of year/semester through a notification and also through SMS sent through ERP System.

To ensure that the College adheres to academic calendar for conduct of continuous Internal Evaluation, the College places Academic Monitoring Committees (AMC) headed by the Principal comprising all HODs, IACs, and DACs for effective planning and implementation supported by Guardian Faculty Member (GFM), Subject Teacher and Mentor.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

000

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

000

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability infusing into the

curriculum means giving greater value by putting life into the overall education process. Enrichment describes activities which the College provides to extend students' education beyond their main course of study.

The purpose of enrichment is to provide extended learning opportunities and challenges to students. Enrichment gives students more time to study concepts with greater depths, breadth, and complexity. It is not the replacement for the main curriculum, but rather an addition to it. There are many different types of enrichment activities that can be used in an enrichment program. Some examples include: field trips, guest speakers, service learning projects, hands-on projects, and problem-solving exercises. Some of the tools making the curriculum more enriching and fascinating for students are:

(i) Video Lectures

(ii). Value addition classes

(iii). Case Studies

(iv) Group Discussions

(v). Laboratory based learning

(vi) Exposure based learning

(vii). Research-based learning

(viii). Student forum-based learning

For the enrichment method, the College enhances curriculum providing extra lessons, projects, and assignments to make students better-rounded. The enrichment in the curriculum enables students to realize their potentials in a variety of setting beyond the classroom.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.millatcollege.ac.in/facilities-and-services/wi-fi/approval/student-satisfaction-survey/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

5490

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1405

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Internal assessment in college is so transparent that every student has an idea about the standard internal evaluation process of the theory & practical subjects. The institute follows the regulations of the University. Marks for the experiments performed will be displayed in the department notice boards within a week time of commencement of the laboratory sessions. Marks obtained in all the CO's are grouped and is considered as 33% of total marks for the Internal Exam. Slow learners are permitted to improvise their marks by redoing the experiment if they have scored low. Heads of the departments are fully empowered to suggest the re-assessment of the total marks by the approval of department committee.

The college prepares an Academic Calendar in line with university calendar prior to the commencement of the academic year in consultation with the Heads of the Departments. Then the College organizes orientation programs to the students to make them acquainted with the rules and regulations of the affiliating university, examinations, evaluation process, extra-curricular activities etc., similarly every department organizes a semester orientation program with parents.

For transparent and robust for internal assessment, the following mechanisms are conducted.

Internal Examination Committee.

Question Paper Setting.

Conduct of Examination

Result display

Interaction with students regarding their internal assessment.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7474	**19**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employed modules which are form of teaching resources for student centric methods, such as experiential leaning, participative learning and problem solving methodologies for enhancing learning experiences at the College. The teaching fraternity at the College understands to apply that the process of teaching-learning aims at transmission of knowledge, imparting skills and formation of attitudes, values and behavior. The teaching-learning module at the College are compiled by a group or individual arranged in a neat systematic manner. It is then printed; the printed results are then used as a guide for teaching staff as well as for students.

A learning module is like a container for organized collections of content. Modules let teachers and students navigate from one content item to the next without distractions or extra efforts/clicks. A learning module keeps students focused on the concepts. The Curriculum is designed, say into 40 modules with each level must have at least, say 10 modules and a Professional Studies at least, say 15 modules.

The College creates the best teaching modules as follows:

Step 1: Establish teaching objectives;

Step 2. Define audience;

Step 3. Decide on content;

Step 4. Create teaching module template;

Step 5. Test;

Step 6. Upload and launch teaching module.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers and non-teaching staff at the College use ICT tools like Projectors, desktop, laptops, printers, photocopier machines, scanners, interactive panel with camera and bluetooth speaker, smart classroom and conference room/auditorium for effective teaching-learning process.

The College strongly believes integration of ICT with its education so as to encourage holistic growth of students combining latest technologies with traditional mode of instruction. The College uses Information and Communication Technology (ICT) to aid, enhance and optimize delivery of education. Few of ICT tools used by faculty are projectors, desktop and laptop, printers, photocopier machines, scanners, pen-drive, tablets and Digital Camera. Faculty enthusiastically adopt blended learning platforms like online classes through Zoom, google-meet, google-classroom, cisco-WebEx, electronic-textbooks, instructional software, email, chat, and distance learning programs for effective teaching-learning experiences. These platforms are used to provide course materials, syllabus, communication, conduct tests and presentations, upload assignments, address queries and doubts of

students, mentor students besides conducting online and offline classes. The Press and newspaper are considered the important type of ICT tools. The process of knowledge sharing is significantly being enhanced through integrated approach of information and communication technology (ICT). The variables which assist in ICT enablement of knowledge sharing are known as enablers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Unit tests are conducted regularly by Facult member by their own. Unit Test has no weightage in final annual examination as The college follows Evaluation system of the University. The criteria, weightage and schedule are communicated by the university. The performance of

the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. Page 16/114 07-02-2023 11:37:49 Self Study Report of MILLAT COLLEGE For transparent and robust for internal assessment, the following mechanisms are conducted Internal Examination Committee. Question Paper Setting. Conduct of Examination Result display Interaction with students regarding their internal assessement The method of internal assessment helps the teachers to evaluate the students more appropriately.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At Institute level:

At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned.

At University level:

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary

Re-Evaluation:

Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

Challenge Evaluation:

If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results. The evaluation process is carried out by two subject experts

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of Communication:

- **The College adopts Outcome based education rather than input oriented bell0 shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.**
- **At least five hours are spent by the teachers for introducing the subject to the Students.**
- **Learning Outcomes of the Programs and Courses are observed and measured periodically.**
- **Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.**
- **The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.**
- **The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.**
- **Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the**

solutions in the respective subjects and are made to understand the connection between key concepts and applications.

- Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems.
- Locate existing scientific research relevant to a given topic, and evaluate its accuracy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the college is a constituent unit of Lalit Narayan Mithila University, the programme outcomes are assessed through final examination conducted by the university. The course outcomes are assessed using the curriculum, its completion, ongoing internal evaluation, and results. Furthermore, the course outcomes are validated through the examination system along with programme outcomes and program-specific outcomes.

The Institute provides opportunities to students to exhibit their understanding through the medium of expression i.e. oral or written. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating.

Different cognitive levels of each course are reflected in the course outcomes. Based on the Revised Bloom's Taxonomy, it is carried out. Multiple Choice Questions, Short Answer Questions, Quizzes, Snap Tests, and Oral Exams are used to examine students' knowledge and understanding, while Essay Type Questions, Assignments, and Practical Examinations are used to evaluate their skills to apply, analyze, evaluate, and create. At the departmental level, the department heads and the teachers who are teaching any class work hard to finish the courses on time..

For under-graduate courses

1. Unit test in each month as decided in the syllabus
2. Black-board presentation
3. Quizzes or objective questions, if needed.
4. Quarterly examination
5. Model examination
6. Field/Project work for environment studies

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1471

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.millatcollege.ac.in/facilities-and-services/wi-fi/approval/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NA

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NA

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Name of the activity

Organising unit/ agency/ collaborating agency

Name of the scheme

Year of the activity

Number of students participated in such activities

Republic Day Flag Hosting

Millat College, Darbhanga

26.01.2021

120

Independence Day Flag Hosting

Millat College, Darbhanga

15.08.2021

135

International Environment Day

Millat College, Darbhanga Online

05.06.2021

30

International Yoga Day

Millat College, Darbhanga Online

21.06.2021

20

Swachta Pakhwada

Millat College, Darbhanga

06.10.2021

20

Planting

Millat College, Darbhanga

Azadi Ka Amrit Mahotsav

24.01.2021

41

Swachh Bharat Abhiyan

Millat College, Darbhanga

Kachre ke Sanghrah aur Nispadan

06.10.2021

28

Seven Days Special Camp

Bibi Pakar Mrs. Verne School, Darbhanga

Youth Against Dirt and Disease Covid - 19

25.10.2021 to 31.10.2021

50

Constitution Day Co. Deddication Day

Millat College, Darbhanga

Awareness

26.11.2021

25

Eye Checkup Camp

Millat College, Darbhanga

A.S.G Eye Hospital, Darbhanga

25.11.2021

150

Arthik Hal Yuvaon ko Bal

DRCC, Darbhanga

Prime Minister Scheme

18.12.2021

60

Republic Day Flag Hosting

Millat College, Darbhanga

26.01.2022

125

Mahilaon me anaemia ka roktham

Millat College, Darbhanga

Anaemia in girls

25.03.2022

10

Awareness Campaign

Millat College, Darbhanga

31.03.2022

9

Streeet Show

Millat College, Darbhanga

Prevention in Anaemia in pregnant women and Adolescent Girls

02.04.2022

20

International Yoga Day Count Down

Millat College, Darbhanga

25.05.2022

38

One Day Induction Programme

Millat College, Darbhanga

30.05.2022

150

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1031

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college-'To establish a pedestal for the integral innovation, team spirit, originality and competence in the students, exposethem to face the global challenges and become pioneers of Indian vision of modernsociety'.

At the beginning of the academic year need-assessment for replacement / up-gradation/ addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer-

student ratio, budget constraints, working condition of the existing equipment and also students' grievances. The Time Table committee plans ahead for all requirements regarding classrooms, laboratories, furniture and other equipments.

· Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology.

· The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra – curricular

· The optimal utilization is ensured through encouraging innovative teaching–learning practices.

· Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.

· Activities, parent-teacher meetings, Campus Recruitment Training Classes, Campus Recruitments, Meetings, Seminars, Conferences etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students.

Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honored with medals, trophies and certificates.

The department of Physical Education in the college is well

equipped with various facilities in sports and games for indoor and outdoor also. The college has indoor game facilities as Chess, Carom, Table Tennis and Cricket ground, Volley ball court, Basketball court and Football ground as outdoor games. A sophisticated gymnasium is also facilitated by the College for the students to develop their physical strength and fitness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2796806

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software Nature of Automated (Fully / Partially) Year of Automation Version Infolib 2.0 Fully 2019 2.0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always given priority for up-gradation of IT facilities. Regular updating is done in facilities at institute level as well as department level. The description of the same is provided below.

Internet Connection:

Computer lab is well-equipped with branded PC's adequately supported by 30 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

The members of the IT Policy Committee with the support from IT assistants and ERP personnel supervise the available IT facilities in the campus and maintenance of the same.

Wi-Fi facility: IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves.

ERP System: The institute is also in the process of automating all its manual work in various departments like Accounts, Administration, Library, Admission, Record room etc..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2796806

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities:

The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties – cleaning of all rooms, corridors, toilets, compound, etc on regular basis.

Laboratory:

We have sufficient advance laboratories in all department.

Library:

The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth and efficient functioning of the library. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. Photostat facility is also available in the library at nominal rates. The library is under CCTV surveillance.

Sports complex (indoor and outdoor):

The College has a standard ground including volley ball and basket ball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc.
Classrooms:

Most of the classrooms are equipped with the required teaching audio visual aids to supplement the teaching-learning process. Seminars, workshops, lecture sessions are also conducted in these rooms.

Canteen:

A student friendly canteen provides hygienic food at affordable rates.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1916

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The following student committees are in operation at the college to reflect the involvement Class Representatives- Two students in each class are chosen to serve as class representatives. They are in charge of communicating any academic or non-academic concerns to the concerned Head of the Department or class teacher. During the month, the head communicates with class representatives at least once. Student groups (department level): Departments use student groups to plan their curricular and extra-curricular activities. Students are in charge of each group. Roles are assigned and groups have welldefined structures.

Committees for culture and sports: All committees for culture and sports have significant representation from students. They assist with managing and organising events. NSS and NCC group- Students who are member of NSS and NCC, participate in every curricular and co-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Millat College one of the prestigious constituent colleges of lalit Narayan Mithila university. Many former students attended this college for their education. In their various disciplines, such as politics, education, law, literature, sports, agriculture, business and industry, social work, and public speaking, many of this college's alumni are well-known.

The college offers alumni the chance to meet with and share their experiences with current students. The alumni of the institution work to advance the institution and students as a whole.

The Alumni are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our College is committed to transforming its vision into reality in its everyday governance, policies and actions and our main objective of the institution is to provide opportunities for Quality higher education to acquaint the Students with the heritage to make them aware of professional and employable courses along with traditional education.

Our college has its unique administrative structure that involves principal, the staff and the students in the college committees. It is well reflected in the way administrative and academic activities are juxtaposed to bring about change in the learning methods.

In the beginning of academic year, we use to have a meeting with the HODs and faculty from all subjects who discuss and decide on all academic matters such as implementation of the curriculum, syllabus and internal as well as external examinations.

To fulfill this objective successfully the College is making efforts on the following points from the beginning.

1. To empower the Students of weaker Section of the society.

2. To emphasize the development of discipline, reasoning, scientific consciousness and excellence of conduct in the student.

3. The main objective of the College is to make Students aware of employable education.

To achieve these objectives three Committees have been constituted by the College.

1. Innovation and Research Committee

2. Student Welfare Committee

3. Development Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Aim of this college is to upgrade it into a centre of academic excellence through decentralized and collective leadership and participative management.

As the college is a constituent unit of Lalit Narayan Mithila University most of the administrative and policy decisions are under the control of the university. Nevertheless, the supervision of the entire functioning, requirement, academic business, curricular and co-curricular events, maintaining and improving physical infrastructure, extracurricular, monitoring and executive decisions are taken by the Principal of the college, assisted by the college Advisory committee. Regular meetings are called by the Principal with the various committees, teaching and non-teaching staff and the students union, thereby making the administrative and decision making process more participatory and inclusive. Suggestions are taken from different committees comprising of staff members of the college.

Various committees and cells function in the institution with the help of collective leadership and participative management, who take unanimous decisions on various issues. Apart from these committees and cells there are Bursar, Examination controller, NCC officer, NSS co-coordinator, sports officer, campus nodal officer and IQAC coordinator who perform their duties with the help of faculty members as required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college could achieve the growth with the systematic planning and deployment by various wings of the college day in and out. Moreover the sustenance and growth in the development so achieved could be possible only by the proper strategies and effective execution. The institution formulates the short term and long term goals and objectives for academic growth and development and ensures the same through its various committees and cells.

The institute has experienced great growth over the last five years, and in order to maintain this growth, plans must be developed and successfully put into practice. A perspective or strategic plan focuses on the disruptive forces and contemporary trends in higher and technical education that, when embraced, can lead to improved performance.

Strategic Plan for Academic and Administrative Development:-

1) Onset of the centre for coaching and counselling for SET exam at the college.

2) Conducting Green Audit at the college.

3) Acquiring ISO certification

4) Onset of new short term certificate courses for the students.

5) Expansion of infrastructure facilities.

6) Participation in NIRF ranking.

7) Acquiring RNI number for the college.

8) Attempting for 12B and Potential for Excellence.

9) Organising a national seminar on a current issue of relevance.

10) Organising a workshop on Research Methodology.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance structure of the institution ensures that the leading educationists participate in sustaining the institutional ideas, tradition and maintain viability. The action plan of the institute in alignment with its vision and mission is ensured via definite organization framework, prospective planning, dynamic leadership and decentralized administration. The principal as head of the institution carries out academic administration and management through well established statutory/non-statutory bodies.

The institution governance is managed through various administrative bodies:

Governing Body: The Governing body is responsible for the operation of all aspects of the institution including its finance, human resource, educational and research functions and infrastructure arrangements. It can develops the policies and deliberates on the academic, financial and administrative initiatives for the future, which guides the institution to serve its stakeholders as per the mission statements of the institution.

The main functions of the administrative positions are as under: -

Governing body: - There is a Governing Body for the Institution. It regularly meets to debate the agenda established by the principal and is the institution's policy-making body. It also adopts the policy decisions and reviews the institution's performance and prior meeting decisions. The financial plan for the current academic year is complete. Decisions are made after discussion of all new suggestions.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively implements the welfare schemes for the teaching and Nonteaching faculties.

The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Overseas Project or Conference, Health Fund Scheme, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff.

Financial Support

o To the staff to attend workshops and conferences both at the national and international level

o For children's education of the non-teaching staff

o For celebrating festivals, festival advance to the non-teaching and domestic staff

o The self-financed staff of the institution also receive Provident Fund, permission to attend Faculty

Development Programme, Maternity and paternity leave with salary.

For the career advancement and advancement of the teaching as well as non-teaching staff, the College makes arrangements to take advantage of all government programmes, including gratuity, pension, commutation of pension, earned leave encashment, maternity leave, medical facility, leave on overseas project or conference, health fund scheme, permission to attend FDP such as orientation programmes and refresher courses, short term courses, etc. The institution arranged computer training programmes for teaching and non-teaching staffs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff. The College provides effective welfare measures to both teaching and non-teaching staff. All statutory welfare measures are implemented. Various welfare measures towards personal and professional growth are being followed to the satisfaction of employees. The functioning status of the Performance Appraisal System for teaching and non-teaching staff are as follows:

• As per the norms of UGC, the latest Pay commission recommendations are implemented. The benefits under CAS is being extended as per UGC norms.

• Employees are covered under EPF and Gratuity to all eligible members.

• Study, Maternity and Medical leaves are sanctioned for the needy staff. Sanction of SCL, OD for Conferences, Workshops, FDPs, STTPs, and other College/University-related work.

• Festival & Medical Advance extended to all employees.

• The college supports recommending for the sanction of personal loan, laptop loan, vehicle loan, house loan, gold loan etc. from Central Bank of India at Millat College branch which is present in the college campus.

• Recognition for publication of papers/research articles.

• Awards for academic excellence.

• Faculty can avail books from the library for a period of one semester/year.

• Encouraging scheme to enthuse faculty to take up Membership in respect of any Indian/Foreign Professional Body/Society.

• Faculty-Self Appraisal

• Student Feedback

• Appraisal by the Head of the Department

• Co-Curricular, Extension and Professional Development related activities.

- **Research Publications and Academic Contributions.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is an important part of the functioning of the College, and our College frequently carries out internal and external financial audits by various wings.

For external audit College has an auditor, who audits all the vouchers and bills of the expenditure regularly as per the Government of Bihar and University Guidelines rules. After checking the bills and vouchers auditing the expenditures the CA generates a certificate for the College. The team of the auditor of the Affiliating Universities comes annually / half yearly to audit. It is constituted by the Higher Education of Bihar Government.

Internal audit is done by checking bill and vouchers by a Finance Committee of the College. Every year the Principal constitutes this Committee. The Account Section / Cashier of the College maintain Cashbook, receipt, bills and vouchers. It is checked by the Internal Finance Committee / team of auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NA

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the College/University/Institution, resources are of utmost importance. Resources are required for maintenance, sustenance as well as for the growth of the organization. The main source of funds for the College is through aids which it receives from the Government for salary as well as non-salary expenses. Moreover, UGC also gives grants for schemes as proposed by the College. These funds utilizes for the sanction purpose. The Institution has proper mechanism to monitor efficiently the available resources. The college obtains proposals from the concerned departments whenever required. After estimating the projected income for an academic year, the Principal sends it for approval to the Governing body. Once it is approved by the governing body, the principal himself is assigned with some fund to allot the budget to each department as required. After the allocation, the departments can avail the financial resources within the given limit. Purchases which consider as day to day expenditure are made with the approval of the Principal and Accountant. Any major expenditure like Tenders/quotations from the various vendors is undertaken with the approval of the governing body. The amounts withdrawn from the banks follow a systematic mechanism of obtaining the approval at various levels. Organisation of workshops, conferences, seminars and symposiums are organised in relevant areas. Alumni network is strengthened by organising meetings, honouring alumni and by opening up of alumni chapters wherever possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Vision of the College is to develop an Institutional Eminence with evolving and sustaining Excellence in its Academic and Administrative practices. The Internal Quality Assurance Cell (IQAC) was established in 2010 at the College. The IQAC has been constituted as per the recommendations of the National Assessment and Accreditation Council (NAAC). The IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. The IQAC works towards attaining excellence in all academic and administrative endeavours.

IQAC at the College evolved mechanisms, strategies and procedures for:

- Coordinating different departments for ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- Implementation and adherence of newer technologies;
- Promoting relevance and quality of academic and research programmes among students and faculty ;
- Ensuring the credibility of evaluation procedures;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Promoting & inculcating value system in the curriculum;

IQAC facilitates for contribution towards:

- Ensure clarity and focus in College functioning towards quality enhancement;
- Provide a sound basis for decision-making in institutional functioning;
- Build an organized methodology of documentation and communication;
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;

Outcomes

- IQAC continued to strive for implementation of quality practices;
- Applied and Strive for NIRF ranking;
- International Alliances & Collaborations;
- NAAC Accreditation in the year 2014 and optimistically strives for higher ranking;

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College reviewed its teaching learning process, structures & methodologies of operations and

learning outcomes at periodic intervals through IQAC set up as per norms and recorded the first

cycle incremental improvement for the preceding year with regard to quality. For the second and

subsequent cycles, incremental improvements made for the preceding year with regard to quality

and post accreditation quality initiatives in various activities as follows:

• Internal Quality Assurance Cell established in the College in the year 2010 has been continuously

working to ensure quality and excellence in all the major and minor activities of the college. It has

played a crucial role in the College reviewing its teaching learning procedure, structures and

methodologies of operations and learning outcomes at periodic intervals;

- IQAC with the support of the departmental Heads and the Principal has taken measures to arrange

computers with internet access in the office and computer lab for its fast and efficient functioning.

- IQAC has organized in association with other committees or departments various programs and

events for augmenting the teaching and learning quality in the institution with the detailed examples

as follows:

S. No. Item/Title of the

Quality Initiative

by IQAC

Date Duration in Day Number of

Participants

1. Gandhi Jayanti

2. Republic Day

Celebrations

3. Independence

Day Celebration

4. Lectures

5. etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College believes in line of Dr Bhim Rao Ambedkar, the architect of Indian constitution, who thought that the measuring the progress of a community by the degree of progress which its women have achieved. Government should, therefore, ensure equal opportunity to learn and excel for all Socio-Economically Disadvantaged Groups (SEDGs).

In the present context, the gap between learning outcomes and what is required must be bridged by undertaking major reforms that bring the highest quality, equity and integrity into the education system from kindergarten to higher education by including gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus..

The constitution of India has provided equal rights and opportunities to men and women. Despite several policies at the

Centre and state level women continue to face many hurdles in education. In this new National Education Policy 2020 that the College realizes to fully implement is that there is a provision for equitable access to quality education for all students in the College. There is also assurance that some steps would be taken by the College under the government to bridge the gender gap. These steps include clear targets for higher Gross Enrolment Ratio (GER) for SEDGs and enhancing gender balance in admission to higher education. The government has also planned to provide vocational and technical education to women. For women, this is a crucial step towards becoming empowered and independent.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To keep up clean and healthy environment waste management is essential. The Students and Staffs of the College arranged different Programmes to take protect our environment and initiated to reduce the generation of waste.

Solid Waste Management:-

Solid waste is produced through regular activities includes paper, Glass, food residue packing material and different seller material, wood, metals etc. We get duty thrown into Red and Green coloured Waste bins which is later are emptied by the proper waste disposal area in our College Campus which is later are empty by the Garbage Collection Van.

Liquid Waste:-

Liquid Waste which is generally generated in the College by sewage waste and Canteen Waste. Liquid Waste from the Canteen and College Washrooms a safely well-maintained by underground drainage system and it Disposed off big underground Chamber which shuck naturally in soil.

E-Waste Management

Electronic Scrap Components are appropriately disposed ensuring no accumulation of such hazard elements inside the Campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	B. Any 3 of the above

greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	**C. Any 2 of the above**

of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has been taking several efforts and initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities, with celebrating of many National and International days, Events and Festival. The College aims to brining tolerance and harmony among the Students and Staff and Other Stakeholders. In order to strengthen tolerance and harmony in the College Campus, all programs are started with recital of the Holybooks of all the religions. For the Promotion of the unity in diversity NSS Cell organizes programs under Ek Bharat Shresth Bharat Campaign. The College organizes various cultural Programmes to celebrate the cultural diversity of India. To deliberate on other linguistic harmony between Urdu, Hindi, Maithili, the respective language departments organised Seminar, Kavisammelan and Mushaera etc.

Women's Education there is a fee concession for female students in admission under the promotion of Women Education Policy. Apart from this Scholarship have been instituted to toppers and economically weak section students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College takes pride in the fact that apart from preparing a sound academic foundation on the student community, the College Constantly works upon to develop them as better citizens of the country. In this regard the College inculcates a feeling of oneness among the student community through various practices and program.

The faculty of various departments have organised various academic and co-curricular activities for the propagation of the fundamental duties and Rights of the Indian Citizens. Student participates in various programs like seminar, Conference, Poster making Competition, Constitutional obligations, Essay Competition etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following in the list of National and International Commemorative days, events and festivals the Institute celebrates every year and make the Students and faculty to participate.

Name of the activity

Organising unit/ agency/ collaborating agency

Name of the scheme

Year of the activity

Number of students participated in such activities

Republic Day Flag Hosting

Millat College, Darbhanga

26.01.2021

120

Independence Day Flag Hosting

Millat College, Darbhanga

15.08.2021

135

International Environment Day

Millat College, Darbhanga Online

05.06.2021

30

International Yoga Day

Millat College, Darbhanga Online

21.06.2021

20

Swachta Pakhwada

Millat College, Darbhanga

06.10.2021

20

Planting

Millat College, Darbhanga

Azadi Ka Amrit Mahotsav

24.01.2021

41

Swachh Bharat Abhiyan

Millat College, Darbhanga

Kachre ke Sanghrah aur Nispadan

06.10.2021

28

Seven Days Special Camp

Bibi Pakar Mrs. Verne School, Darbhanga

Youth Against Dirt and Disease Covid - 19

25.10.2021 to 31.10.2021

50

Constitution Day Co. Deddication Day

Millat College, Darbhanga

Awareness

26.11.2021

25

Eye Checkup Camp

Millat College, Darbhanga

A.S.G Eye Hospital, Darbhanga

25.11.2021

150

Arthik Hal Yuvaon ko Bal

DRCC, Darbhanga

Prime Minister Scheme

18.12.2021

60

Republic Day Flag Hosting

Millat College, Darbhanga

26.01.2022

125

Mahilaon me anaemia ka roktham

Millat College, Darbhanga

Anaemia in girls

25.03.2022

10

Awareness Campaign

Millat College, Darbhanga

31.03.2022

9

Streeet Show

Millat College, Darbhanga

Prevention in Anaemia in pregnant women and Adolescent Girls

02.04.2022

20

International Yoga Day Count Down

Millat College, Darbhanga

25.05.2022

38

One Day Induction Programme

Millat College, Darbhanga

30.05.2022

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150
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File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College Value Framework: Quest for excellence to promote core values, e.g. National development, Global competencies among students, inculcating value system in students, Use of technology, etc. among the Indian HEIs.

Benchmark of the Best Practices:

The practices which add commendable value to the College is considered as benchmarks of best practices. In other words, College excellence is the aggregate of best practices followed in different areas of institutional performance. The purpose and intent of the best practices benchmarking by the College can be summarized as follows:

· Understanding the fundamentals that lead to success,

· Focus on continuous improvement efforts, and

· Close the gap between existing practice and that of the best-in-class institutions.

The description of the two best practices implemented successfully by the College as per NAAC format provided in the Manual as follows:

1. Community based Practices: Fostering Community Responsibility Empowering Women: Laying Foundations for Better Society Outcome: a

large number of student's involvement, connectedness towards society, breeding of values and ethics, counselling for students

2. Skill Development Programme Outcome: Student's selection ratio upward turn, students winning competitions, increase in student confidence, student performance increased, classroom interaction and participation increased

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Founder of the Millat College,Hafiz Dr. Syed Abdul Hafeez Salfiin a congregation of Muslim leaders, held on October 17, 1957 at Shafi Muslim School, Darbhanga sought support to start the College. Consequently Millat College, the first Muslim College was founded in Bihar. It is a constituent College of L. N. Mithila University, Darbhanga, under State Government of Bihar.

This College serves cause of education of the common man of society in general. This was vision & mission set by our founder Hafiz Dr. Syed Abdul Hafeez Salfi in 1957. With this spirit of sincerity, we believe in standards of academic, professional, and societal performance. The College life is also about learning to interact with people, aware of social, environmental and gender issues. We provide an opportunity to every student to contribute to make society in which they live a better place and to grow as better individuals. In line with its vision of working towards the socio-economic development of the country, the College has taken utmost care to give back to community.

As a special thrust, societal development is also instilled into students through NSS & NCC unit which undertakes various services to inculcate social values. Throughout year, NSS & NCC unit undertakes a plethora of events ranging from street plays, cleanliness drives, tree plantation drives, waste management drives, gender equity, field visits and many more.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **To provide the more facilities to the faculty members like smart classes, projectors to motivate them to use.**
- **To develop the interest & skills in Students for the purpose of value base education.**
- **To organize more Career Counselling Programmes.**
- **To develop the library infrastructure and provide the more facilities to the Students.**
- **We have got the PG Courses in Zoology, Urdu & Persian Subjects but we have desired to introduce the other Subjects.**
- **To Conduct Various awareness Programmes for Society through NSS, NCC and other ways regularly**
- **To build two big Examination Halls**
- **To build a extra bicycle and motorcycle stands for the Students, Faculty Members & Office Staffs.**